

**No. DM/38/2021-DM  
Government of India  
Ministry of Information & Broadcasting  
Digital Media Division**

Shastri Bhawan, New Delhi  
Dated: 9 September, 2021

**PUBLIC NOTICE**

**Subject: Monthly disclosure of information by Publishers and Self-Regulatory Bodies under Information Technology (Intermediary Guidelines and Digital Media Ethics Codes) Rules, 2021**

Attention is invited to the Information Technology (Intermediary Guidelines and Digital Media Ethics Codes) Rules, 2021, notified by the Government of India on 25<sup>th</sup> February, 2021. Part III of the Rules pertaining to digital media publishers provides for a three-level Grievance Redressal Mechanism consisting of the publisher (Level-I), Self-Regulatory Body constituted by the publishers (Level-II), and an Oversight Mechanism (Level-III).

2. Rule 19 provides that publishers and self-regulating bodies shall make monthly disclosure of information regarding the grievances, orders and directions received and action taken thereupon. In this regard, two separate formats have been devised for making such disclosure of information:

- **Appendix I** for the publishers on digital media; and
- **Appendix II** for self-regulatory bodies

3. The information pertaining to a particular month may be disclosed in the relevant format and uploaded on the website/interface of the publisher or self regulatory body, as applicable, preferably by the 10<sup>th</sup> of the next month.

4. This issues with the approval of the competent authority.

  
09/09/2021

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## Appendix I

### **Format of Disclosure of Grievance Details by the Publishers**

(by the 10th of every month)

**Compliance report for the month of \_\_\_\_\_ 2021**

<b>Sl. No.</b>	<b>Grievances and actions taken</b>	<b>Number</b>
1	Grievances pending at the beginning of the month	
2	Grievances received during the month	
3	Grievances disposed out of (1) above	
4	Grievances disposed out of (2) above	
5	Grievances pending at the end of the month (1+2-3-4)	
6	<b>Classification of grievances disposed</b>	
6(a)	Grievances not related to Code of Ethics	
6(b)	Grievances related to Code of Ethics:	
	(i) Agreed to by the publisher and action taken	
	(ii) Not agreed to by the publisher	
	(iii) Any other action taken	
7	<b>Orders, directions and advisories received from Central Government and Self regulatory Bodies</b>	
7(a)	Number of Orders, directions and advisories received	
7(b)	Orders, directions and advisories complied to	

## Appendix II

### **Format of Disclosure of Grievance/Appeal Details by Self-Regulatory Bodies**

(by the 10th of every month)

**Information Disclosure report for the month of \_\_\_\_\_ 2021**

<b>Sl. No.</b>	<b>Grievances/Appeals and actions taken</b>	<b>Number</b>
1	Grievances/appeals pending at the beginning of the month	
2	Grievances/appeals received during the month	
3	Grievances/appeals disposed out of (1) above	
4	Grievances/appeals disposed out of (2) above	
5	Grievances/appeals pending at the end of the month (1+2-3-4)	
6	<b>Classification of grievances disposed</b>	
6(a)	Grievances/appeals not related to Code of Ethics	
6(b)	Grievances/appeals related to Code of Ethics:	
	(i) Agreed to by the self-regulatory body and advisories issued to the publishers	
	(ii) Not agreed to by the body	
	(iii) Matters referred to the Ministry for modification, deletion or blocking of content	
	(iv) Any other action taken	
7	<b>Compliance to advisories issued</b>	
7(a)	Advisories complied to by the publishers	
7(b)	Advisories not complied to by the publishers and matters referred to the Oversight Mechanism	